



# Memorandum

To: Mayor Biss and Members of the City Council  
From: Luke Stowe, City Manager  
Subject: Weekly City Manager's Update  
Date: May 16, 2025

## **STAFF REPORTS BY DEPARTMENT**

Weekly Report for May 12, 2025 – May 16, 2025

### **City Manager's Office**

Weekly Bids Advertised

### **Community Development**

Weekly Zoning Report

Weekly Field Inspection Report

### **Health Department**

Weekly Health Department Report

### **Law Department**

Weekly Liquor License Application Report

### **Clerk's Office**

None

### **Legislative Reading**

NWMC Weekly Briefing

**STANDING COMMITTEES OF THE COUNCIL &  
MAYORAL APPOINTED BOARDS, COMMISSIONS & COMMITTEES**

**Monday, May 19, 2025**

None

**Tuesday, May 20, 2025**

6:30 PM: [Evanston Arts Council Meeting](#)

7:00 PM: [Housing & Community Development Committee - CANCELED](#)

**Wednesday, May 21, 2025**

6:00 PM: [MWDEBE Development Committee](#)

6:00 PM: [Special Land Use Commission Meeting](#)

**Thursday, May 22, 2025**

None

**Friday, May 23, 2025**

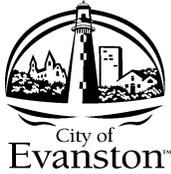
None

**Check the City's Calendar for updates**

[City of Evanston - Calendar](#)

**City of Evanston Committee Webpage:**

[City of Evanston – Boards, Commissions and Committees](#)



# Memorandum

To: Luke Stowe, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May 16, 2025

Date: May 12, 2025

The following is a list of advertised projects and the anticipated date each will be presented to the Council or Library Board.

## Bids/RFPs/RFQs sent during the Week of May 16, 2025

Bid/RFP/RFQ Name	Requesting Dept.	Description of Project	Budget Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Sherman Plaza Parking Garage Structural Assessment	PWA	The City of Evanston's Public Works Agency is seeking proposals from experienced engineering firms for the structural assessment of the Sherman Plaza Parking Garage (1600 Sherman Avenue), to be assessed for structural integrity and preventative maintenance items to be identified in a comprehensive report.	\$200,000	06/10	06/23
Robert Crown Athletic Field Fencing Repairs	PWA	Work on this project includes repair of existing athletic field fencing, including upgraded fence fabric, additional mid-rails, and steel wire ties at Crown Park located at 1801 Main Street, Evanston, Illinois 60202.	\$117,000	06/10	07/14



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Elizabeth Williams, Planning & Zoning Manager  
Subject: Weekly Zoning Report  
Date: May 16, 2025

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (224) 296-4489 or [ewilliams@cityofevanston.org](mailto:ewilliams@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, May 8, 2025 to May 14, 2025**

**Backlog (business days received until reviewed): 7**

**Volume (number of cases pending initial staff review): 16**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	144 Greenwood Street	R1	Building Permit	Install a modular ramp with handrails	04/29/24	pending additional information from the applicant
1	605 Davis Street	D3	Zoning Analysis	Planned Development for a new 31-story 330' tall mixed-use building with ground floor retail and 447 dwelling units	12/26/24	non-compliant, pending revisions from the applicant
1	818 Church Street	D3	Building Permit	Remove and replace fire escape staircase	02/28/25	pending additional information from the applicant
2	2118 Lake Street	R2	Building Permit	Patio and retaining wall	05/01/24	pending additional information from the applicant
2	1812 Lake Street	R3	Building Permit	Garage	06/25/24	non-compliant, pending additional information/revisions from the applicant
2	1620 Darrow Avenue	R3	Building Permit	Addition	10/02/24	non-compliant, pending revisions/variation application from the applicant
2	1732 Wesley Avenue	R1	Building Permit	Enlarge patio	04/15/25	pending additional information from the applicant
2	1206 Dewey Avenue	R3	Building Permit	Addition and remodel with ADU in basement	04/16/25	non-compliant, pending revisions or minor variation application from the applicant
2	1616 Fowler Avenue	R2	Building Permit	Replace front steps and walk, back steps, new patio and walk	04/28/25	pending additional information from the applicant
2	2200 Greenwood Street	R4	Building Permit	Pergola	05/01/25	pending additional information from the applicant
2	1615 Dodge Avenue	R3	Building Permit	Garage	05/02/25	pending additional information from the applicant
2	904 Grey Avenue	R2	Building Permit	Interior remodel	05/07/25	pending additional information from the applicant
2	2000 Dempster Street	I2	Zoning Analysis	Administrative Review Use for a Commercial Indoor Recreation establishment (Northside Boxing and Fitness Evanston)	05/07/25	pending staff review
3	1300 Chicago Avenue (1300-1306 Chicago Avenue), 601-615 Dempster Street, 1307 Sherman Place	B1/oDM	Zoning Analysis	Planned Development for a new 7-story mixed-use building with ground floor retail, enclosed parking on ground floor, 65 dwelling units, and modification of the existing 2-story retail building with 2 dwelling units above	06/24/24	non-compliant, pending additional information/revisions from the applicant
3	1115 Hinman Avenue	R1	Building Permit	Walk between residence and garage	10/30/24	pending additional information from the applicant
3	717-719 Chicago Avenue	C1a	Building Permit	Interior remodel	03/20/25	pending application requesting Administrative Review Use approval for ground floor office from the applicant

3	525 F Chicago Avenue	C1a	Building Permit	Rooftop deck	05/13/25	pending staff review
4	990 Grove Street	D1	Zoning Analysis	Convert office space to work/live units on 1st floor and dwellings on floors 2-5	09/13/24	pending additional information from the applicant
4	1009 Wesley Avenue	R3	Building Permit	Carport	10/11/24	pending revisions from the applicant
4	1111 Ridge Avenue	R1	Zoning Analysis	Addition, patio, parking pad, and exterior renovation	03/10/25	pending additional information from the applicant
4	1566 Oak Avenue	R6	Building Permit	Building repairs	03/11/25	pending additional information from the applicant
4	1330 Wesley Avenue	R1	Building Permit	Remove walk, install paver seating area	03/31/25	pending additional information from the applicant
4	960 Grove Street	D1	Building Permit	Conversion of existing building to 32 dwelling units	04/29/25	non-compliant, pending revisions or variation application from the applicant
4	1019 Dempster Street	R5	Building Permit	Basement ADU	05/06/25	pending additional information from the applicant
4	1550-1562 Maple Avenue	D4/R6	Zoning Analysis	New 7-story multi-family residential building with 42 dwelling units and 67 parking spaces	05/08/25	pending staff review
4	1550-1562 Maple Avenue	D4/R6	Zoning Analysis	New 5-story multi-family residential building with 34 dwelling units and 33 parking spaces	05/08/25	pending staff review
4	940 Church Street	RP	Building Permit	Interior remodel of existing commercial space	05/09/25	pending staff review
4	1627 Ridge Avenue	R6	Building Permit	Replace back porches	05/14/25	pending staff review
5	1811 Church Street	B2/oWE	Building Permit	New 4-story mixed-use building with ground floor retail and 33 dwelling units (HODC)	08/18/23	pending revisions and additional information from the applicant
5	2209 Emerson Street	R3	Building Permit	Deck	03/25/24	pending additional information from the applicant
5	2027 Brown Avenue	R3	Building Permit	Concrete parking pad behind garage	05/09/24	non-compliant, pending revisions and/or variation application from the applicant
5	2112 Asbury Avenue	R3	Building Permit	Remove deck, replace with paver patio	05/16/24	pending additional information from the applicant
5	2311 Emerson Street	R3	Building Permit	3-season room addition and rear porch	08/09/24	pending additional information from the applicant
5	2115 Wesley Avenue	R3	Building Permit	Replace front porch deck, steps, and rails	09/16/24	pending additional information from the applicant
5	1836 Lemar Avenue	R2	Building Permit	Deck	10/01/24	non-compliant, pending revisions from the applicant
5	830 Hamlin Street	R4a	Building Permit	Paver patio	10/09/24	non-compliant, pending revisions from the applicant
5	2206 Maple Avenue	R4a	Zoning Analysis	Redevelopment existing surface parking lot for a new 5-story building with 30 dwellings and 29 parking spaces	10/11/24	non-compliant, pending revisions from the applicant
5	1655 Foster Street	OS	Building Permit	Antennas and related equipment	11/12/24	pending additional information from the applicant
5	1816 Lyons Street	R4	Building Permit	Patio	04/03/25	non-compliant, pending revisions from the applicant

5	1418 Noyes Street	R3	Building Permit	2-story addition and 2-story detached accessory building for an ADU	04/28/25	pending additional information from the applicant
5	1925 Wesley Avenue	R5	Building Permit	Remove/replace decks	05/02/25	pending additional information from the applicant
5	1107 Garnett Place	R4a	Building Permit	2-1/2 story addition, attic dormer addition, and interior remodel	05/06/25	non-compliant, pending revisions from the applicant
5	1450 Simpson Street, 2007-2017 Ashland Avenue, 1471-1485 Foster Street, 1450-1454 Emerson Street	R4	Zoning Analysis	Zoning Verification Letter	05/06/25	incomplete application, pending additional information from the applicant
5	908 Hamlin Street	R4a	Building Permit	Attached ADU addition to existing 2-family dwelling	05/06/25	pending revisions from the applicant
5	2112 Foster Street	R3	Zoning Analysis	ADU	05/08/25	pending staff review
5	2009 Dodge Avenue	R3	Building Permit	Temporary storage containers related to fire restoration	05/08/25	pending staff review
6	2703 Hartzell Street	R1	Building Permit	walk between residence and garage	05/01/24	pending additional information/revisions from the applicant
6	2306 Central Park Avenue	R1	Building Permit	Front portico, deck, and replace exterior stairs	09/20/24	pending additional information from the applicant
6	2429 Cowper Avenue	R1	Building Permit	Paver patio	10/28/24	non-compliant, pending revision from the applicant
6	3238 Harrison Street	R1	Building Permit	Portico	11/08/24	pending additional information from the applicant
6	3111 Thayer Street	R1	Building Permit	Garage	01/21/25	pending additional information from the applicant
6	2418 Noyes Street	R1	Building Permit	3-season porch addition and new garage	01/27/25	pending additional information and revision from the applicant
6	2230 Lincolnwood Drive	R1	Building Permit	Demolish existing detached garage, construct new detached garage	01/27/25	pending minor variation application from the applicant
6	2732 Thayer Street	R1	Building Permit	Rooftop mounted solar panels	02/20/25	pending additional information from the applicant
6	3233 Central Street	R4/oCS	Zoning Analysis	Construct 10 townhomes (single-family attached) with 5 4-car detached garages	02/25/25	non-compliant, pending revisions from the applicant
6	2950 Payne Street	R1	Building Permit	Shed	03/19/25	pending revisions from the applicant
6	2950 Payne Street	R1	Building Permit	In-ground pool	04/01/25	pending revisions from the applicant
6	2710 Woodland Road	R1	Building Permit	Replace patio	04/08/25	pending additional information from the applicant
6	2316 Hartzell Street	R1	Building Permit	New single-family detached residence and 3-car garage	04/14/25	non-compliant, pending revisions from the applicant
6	2304 Prospect Avenue	R1	Building Permit	Detached garage	04/18/25	non-compliant, pending revisions from the applicant
6	1934 McDaniel Avenue	R1	Building Permit	Pergola and deck	04/18/25	pending additional information from the applicant
6	2527 Thayer Street	R1	Building Permit	Replace deck	04/24/25	pending additional information from the applicant
6	3222 Park Place	R1	Building Permit	Remove/replace brick paver driveway, front walk, service walk, and stoop	05/02/25	pending additional information from the applicant

6	2302 Hartzell Street	R1	Building Permit	Remove/replace porch stairs	05/02/25	pending additional information from the applicant
6	2507 Hurd Avenue	R1	Building Permit	Remove/replace patio	05/05/25	pending additional information from the applicant
6	2409 Hartzell Street	R1	Building Permit	Interior remodel and new porch	05/05/25	pending staff review
6	2909 Colfax Street	R1	Building Permit	1-story addition and renovation	05/07/25	pending staff review
6	2320 Pioneer Road	R4	Zoning Analysis	Convert Pioneer Place building from assisted living to independent living, reduces units/beds from 218 to 205, addition of 40 parking spaces within two new parking lots and two expanded parking lots, exterior modification to the building, and various other site improvements (Three Crowns Park)	05/07/25	pending staff review
6	2730 Lawndale Avenue	R1	Building Permit	Replace concrete steps	05/12/25	pending staff review
7	1806 Chancellor Street	R1	Building Permit	Remove patio, re-install patio, stepping stones, grill pad, and patio maintenance	06/20/24	pending additional information from the applicant
7	625 Clinton Place	R1	Building Permit	Remove and replace brick paver parking pad	07/01/24	pending additional information from the applicant
7	2149 Pioneer Road	R1	Building Permit	Mudroom replacement and exterior remodel	01/06/25	pending revision from the applicant
7	2010 Hawthorne Lane	R1	Building Permit	Pave driveway	01/09/25	pending additional information from the applicant
7	2711 Woodbine Avenue	R1	Building Permit	Attic renovation	02/13/25	non-compliant, pending revisions from the applicant
7	2316 Brown Avenue	R3	Building Permit	Interior remodel to construct a kitchen in basement	02/24/25	pending additional information from the applicant
7	1221 Leonard Place	R1	Building Permit	Replace front and rear deck	03/05/25	pending pending additional information from the applicant
7	1912 Colfax Avenue	R3	Building Permit	Construct roof over existing patio	03/05/25	pending additional information from the applicant
7	1731 Jenks Street	R1	Building Permit	Garage	03/06/25	non-compliant, pending revisions from the applicant
7	1501 Central Street	U2	Building Permit	Site utilities and support facility (NU softball field)	04/01/25	pending application submittal to amend the planned development by the applicant
7	2433 Simpson Street	R1	Building Permit	Brick pavers	04/04/25	pending additional information and revision from the applicant
7	2722 Green Bay Road	C2/oCS	Zoning Analysis	Proposed parking lot expansion into adjacent Jenks Street	04/14/25	pending additional information from the applicant
7	2112 Grant Street	R1	Building Permit	Enlarge driveway, new front walk	04/16/25	non-compliant, pending revisions from the applicant
7	1915 Grant Street	R3	Building Permit	Construction of 12 efficiency homes	05/05/25	pending staff review
7	2230 Pioneer Road	R1	Building Permit	Carriage from curb to sidewalk	05/07/25	pending additional information from the applicant
7	1829 Grant Street	R3	Building Permit	Rebuild front steps and back porch	05/06/25	pending additional information from the applicant

7	2754 Prairie Avenue	R3	Building Permit	Replace deck	05/13/25	pending staff review
8	1003 Dobson Street	R2	Zoning Analysis	Garage	11/15/24	additional information needed from the applicant
8	213 Richmond Avenue	R2	Building Permit	Concrete in backyard	04/21/25	pending additional information from the applicant
8	959 Mulford Street	R2	Building Permit	2-story addition	05/02/25	pending additional information from the applicant
8	1819 Howard Street	C1	Building Permit	Remove/replace asphalt	05/09/25	pending staff review
9	2131 Keeney Street	R2	Building Permit	Driveway and walk	06/25/24	pending additional information from the applicant
9	611 Wesley Avenue	R3	Zoning Analysis	ADU	09/03/24	pending additional information from the applicant
9	1621 Monroe Street	R3	Building Permit	Interior remodel, basement kitchen	01/13/25	pending additional information from the applicant

**Pending building permit and zoning analysis reviews older than 6 months where there has not been activity are periodically removed from the zoning report.**

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
2	900 Clark Street	RP	Planned Development	New 27-story mixed-use building with ground floor retail and 383 dwelling units	01/28/25	pending additional information from the applicant
2	1630 Ashland Avenue	R1	Major Variation	North interior side yard and west rear yard setbacks for new 2-car tandem attached garage	05/01/25	pending LUC 05/28/25
2	1206 Dewey Avenue	R3	Minor Variation	Interior side yard setbacks to addition	05/12/25	pending application fee payment, public notice
3	1028 Chicago Avenue	C2	Sign Variation	Sign height for 2 wall signs, one on the north facade and one on the south facade (Oscar Isberian Rugs)	02/11/25	pending additional information from the applicant
6	2230 Lincolnwood Drive	R1	Minor Variation	Impervious surface coverage for new garage and expanded driveway	05/01/25	determination after 05/21/25
7	2515 Sherman Avenue	R1	Minor Variation	Building lot coverage and north interior side and east rear yard setbacks for proposed addition	01/19/25	pending additional information/revisions from the applicant



To: Luke Stowe, City Manager  
From: David Wilson, HVAC Building Inspector  
Subject: Weekly Field Inspection Report  
Date: May, 16 2025

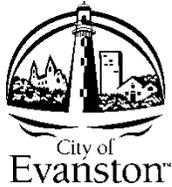
Enclosed is the weekly summary report of field inspections for construction projects under special monitoring. The report includes the ward, property address, type of construction, inspector notes, and date received.

Please contact me at [davidwilson@cityofevanston.org](mailto: davidwilson@cityofevanston.org) if you have any questions or need additional information.

## Weekly Field Inspection Report

Friday, May 16, 2025

Ward	Property Address	Construction Type	Inspector Notes	Received
*	*	*	*	*
4	1012 Church Street Northlight Theater	Assembly	No changes. Foundation work continues. The alleyway has been closed with offsite parking provided for residents.	5/15/2025
*	*	*	*	*
*	Truck Route	*	No changes. Truck route continues to monitored for speed and debris.	5/15/2025
7	1501 Central Street	New Construction	Press box framing has begun. Concrete slab work continues. Street sweepers continue to address roadway dust and debris. All trucks continue to pass through truck washing station with manual washing of trucks and street. Construction fence is in place and in good condition.	5/15/2025
*	*	*	*	*
*	*	*	*	*



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Director, Department of Health & Human Services

Subject: Food Establishment License Application Weekly Report

Date: May 9, 2025

Ward	Property Address	Business Name	Date Received	Current Status
4	719 Main St	Button Bakery	1/30/2025	Pending inspections
7	2545 Prairie	Burl	2/27/25	Pending Review and Permits
1	720 Clark St	Te' Amo	1/22/2025	Pending Building Permit
8	751 Howard St	Sabrosura Coffee Bar	1/09/2025	Pending Review & Inspections
1	1710 Sherman Ave	Tropical Smoothie Café	1/02/2025	Pending Permit Issuance
4	1549 Sherman Ave	Mr. Cachito	12/26/2024	Pending Building Permit
4	804 Davis St	Paris Baguette	10/30/2024	Permit Issued – Pending Inspections
8	1717 Howard St	Showkey African Cuisine	8/26/2024	Pending Permit Application
8	565 Howard St	T & E Productions	8/22/2024	Pending Permit Issuance
3	1310 ½ Chicago Ave	Peeled Juice Bar	5/9/2024	Pending Permit Issuance and plan review
7	1995 Campus Dr	NU Center East Lawn Redevelopment	4/5/2024	Building Permit Issued-Pending Inspections
1	1743 Sherman Ave	Olive Mediterranean Grill	12/10/2021	Health inspection complete. fire inspection pending
7	2012 Central	Outdoor Café–Boba Tea & sandwiches	3/23/25	Pending Plan Review
1	724 Clark	Pho Ever Ramen & Bubble Tea	3/28/25	Health Review Approved - Pending Inspections
1	817 Noyes	Fred's Bread	4/9/25	Health Review Approved - Pending Inspections
4	810 Grove	Ti'an Bistro	4/22/25	Pending Review
7	1921 Central	Tallgrass	4/17/25	Pending Review
2	1906 Main	4 Suns Fresh Juice	4/15/25	Health Review Approved - Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Brian George, Assistant City Attorney

Subject: Weekly Liquor License Application Report

Date: May 16, 2025

There are no pending liquor license applications to report for this week.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING MAY 16, 2025**

***Editor's Note:***

Due to Oakton College's closure on Fridays from May 23 through August 1, NWMC staff will work remotely on those days. Therefore, please contact staff via email (see table p. 5) or call my cell, 847-846-7699 should you need assistance. Thank you.

***Membership Approves FY2025-2026 NWMC Officers***

Thank you to the twenty-one members represented at Wednesday night's NWMC Board meeting. The membership unanimously elected the following slate of NWMC officers for FY2025-2026:

- President: *Donna Johnson*  
*Mayor, Village of Libertyville*
  
- Vice-President: *Eric Smith*  
*President, Village of Buffalo Grove*
  
- Secretary: *Paul Hoefert*  
*Mayor, Village of Mount Prospect*
  
- Treasurer: *Scott Anderson*  
*Manager, Village of Barrington*

The officers will be sworn in at 67<sup>th</sup> Annual NWMC Gala, scheduled for Wednesday, June 11 at the Chicago Marriott Northwest in *Hoffman Estates* (see article on p. 2). In other business, the Board unanimously approved the FY25-26 NWMC Work Plan as well as service resolutions to outgoing elected officials, recognizing their significant contributions to the organization. After the summer hiatus, the NWMC Board will next meet on Wednesday, September 10 at 6:00 p.m. *Staff contacts: Mark Fowler, Larry Bury*

***North Shore, Northwest Council of Mayors Seeking New Representatives to CMAP***

The North Shore and Northwest Councils of Mayors are seeking new representatives on the Chicago Metropolitan Agency for Planning (CMAP) Council of Mayors Executive Committee. The vacancies are due to the retirements of the mayors leading the Councils. Staff has sent solicitations to the Mayors/Presidents in each council, seeking to fill those positions.

The Council of Mayors Executive Committee represents the region's municipalities on surface transportation funding and other regional transportation issues. For more information, including nomination forms, please contact North Shore Planning Liaison Brian Larson, [blarson@nwmc-cog.org](mailto:blarson@nwmc-cog.org), and Northwest Planning Liaison Eric Czarnota, [eczarnota@nwmc-cog.org](mailto:eczarnota@nwmc-cog.org). *Staff contacts: Eric Czarnota, Brian Larson*

***IDOT Announces 2024 Local Project Funding Call For Projects***

The Illinois Department of Transportation (IDOT) has opened a funding opportunity for local transportation initiatives through the 2024 Local Project Funding program. This competitive program will distribute \$400 million to support a wide range of local transportation priorities including roads, transit, bike/pedestrian improvements, safety, freight, federal match and more.

Eligible applicants include counties, municipalities, townships, road districts, and special districts, including parks and transit agencies. Funding amounts may range from \$100,000 to \$10 million per project, with selection criteria emphasizing project readiness, economic equity and alignment with Complete Streets and safety goals. All project phases are eligible, including those preparing for future grant applications.

Applications are due by Sunday, June 1, and must be submitted [online](#). IDOT will host an [informational webinar](#) on Thursday, May 22, at 10:00 a.m. to provide further guidance on application requirements and program goals. Transit and highway projects will be delivered through IDOT's respective bureaus, and all funded projects must meet relevant design standards and DBE requirements. For more information, please visit [grants.illinois.gov](http://grants.illinois.gov) under CSFA 494-00-3626. For general questions, please contact [DOT.OPP.GrantApplications@Illinois.gov](mailto:DOT.OPP.GrantApplications@Illinois.gov). *Staff contacts: Eric Czarnota, Brian Larson*

### ***Two Weeks Left to RSVP for the 2025 NWMC Gala***

The RSVP deadline is quickly approaching for the NWMC Gala, scheduled for Wednesday, June 11, at the Chicago Marriott Northwest in *Hoffman Estates*. The Gala will celebrate the NWMC's 67<sup>th</sup> anniversary and the inauguration of the organization's FY2025-2026 officers. A reception will begin at 6:00 p.m. followed by dinner at 7:00 p.m. Please RSVP by Friday, May 30, to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or 847-296-9200, ext. 122. *Staff contacts: Mark Fowler, Larry Bury, Marina Durso*

### ***RSVP Today for the 2025 Newly Elected Officials Workshop***

On Saturday, June 14, the Northwest Municipal Conference, DuPage Mayors and Managers Conference, McHenry County Council of Governments, Metro West Council of Government, South Suburban Mayors and Managers Association, and Southwest Conference of Mayors are hosting the 2025 Newly Elected Officials Workshop. The workshop will provide practical tools, expert insights, and peer guidance to support newly elected municipal officials as they transition into office. Please note that current elected officials are also welcome to attend.

The workshop will be held from 8:00 a.m. to 2:00 p.m. at the DoubleTree by Hilton in Lisle. The cost to attend is \$25 per person, which includes a breakfast buffet, boxed lunch and workshop materials. The workshop agenda will be shared as details are finalized. For more information and to register, please visit the [2025 Newly Elected Officials Workshop](#) registration site. *Staff contacts: Mark Fowler, Larry Bury*

### ***SPC Extends Office/Janitorial Supplies Contract***

The Suburban Purchasing Cooperative (SPC) Governing Board has approved the award of a one-year contract extension on the combined [SPC Office & Janitorial Supplies Program](#) (Contract #189) to Warehouse Direct Workplace Solutions of *Des Plaines*. The contract is effective through May 31, 2026. This contract piggybacks onto the National Cooperative Purchasing Alliance (NCPA) agreement with OMNIA Partners solicited and awarded by lead agency Region XIV Education Service Center, Abilene, Texas according to State of Illinois statutes, 525/2 from Ch. 85, par. 1602. (Governmental Joint Purchasing Act), which authorizes that any governmental unit may purchase personal property, supplies and services jointly with one or more other governmental units.

Warehouse Direct has been a valued SPC vendor for over ten years. Combining office and janitorial supplies onto one contract simplifies ordering for participants. For questions or additional information, please contact staff or Senior Account Executive: Rick Schackle, 847-631-7428 or [rickschackle@warehousedirect.com](mailto:rickschackle@warehousedirect.com); Alex Weber, 847-420-3126 (cell) or [alexweber@warehousedirect.com](mailto:alexweber@warehousedirect.com); or Senior Account Executive Rick Lannert, 847-489-0079 (cell) or [ricklannert@warehousedirect.com](mailto:ricklannert@warehousedirect.com). Customer Service contacts are Tayler Stacey, 847-631-0377 and Margaret Dawson, 847-631-7177. *Staff contact: Ellen Dayan*

### ***RSVP Today for the July 31 SPC Supplier Showcase***

The 2025 SPC Supplier Showcase will be held on Thursday, July 31, from 10:00 a.m. to 1:00 p.m. at Oakton College, 1600 E. Golf Road in *Des Plaines*. The Showcase will be held in the Footlik Theater and PAC Lobby with parking available in Lot A. This is a [free](#) event for attendees with a boxed lunch provided by the SPC sponsoring Councils of Government – Northwest Municipal Conference (NWMC), DuPage Mayors and Managers Conference (DMMC), South Suburban Mayors and Managers Association (SSMMA) and Will County Government League (WCGL).

Thanks to SPC partner Sourcewell, their presentation “Strategic Sourcing Toolkit – Move to Strategic Sourcing” will be eligible for one contact hour toward Continuing Education Unit (CEU) credits. Sourcewell will provide attendees with a certificate of completion to submit to their respective professional organizations.

The SPC Supplier Showcase presents a unique opportunity for local government officials from the SPC's participating councils of government and others to meet one-on-one with SPC suppliers at one time. NWMC, DMMC, SSMMA and

WCGL members and staff will be onsite to learn about the products, services and solutions offered by the SPC to help you better serve your communities.

The Showcase offers a flexible, open house format, so attendees have two hours, from 10:00 a.m. until noon, to stop by when convenient. Suppliers will have individual display areas where you can discuss your joint purchasing needs. The schedule is as follows:

10:00 a.m. – noon: Supplier Showcase - PAC Lobby  
Vehicle demonstration in Parking Lot A  
Noon – 1:00 p.m.: Box lunch and Sourcewell Presentation “Strategic Sourcing Toolkit – Move to Strategic Sourcing” – Aaron Peterson, Sourcewell Government Account Representative

Invitations and additional information have been sent to NWMC Managers/Assistant Managers, Finance Directors, IT Directors, Public Works Directors, Purchasing Directors, Fire Chiefs and Police Chiefs. Please register by Wednesday, July 23 using this link: [SPC Supplier Showcase Registration - Attendees](#). For additional information, please contact NWMC Purchasing Director Ellen Dayan, 847-296-9203 or [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org). *Staff contact: Ellen Dayan*

### ***SPC Extends Fuel Contract***

The SPC Governing Board has approved the first of three (3), one-year contract extensions of the 2025 Gasoline (87, 89, & 92 Octane), Diesel Fuel, Ethanol 75 & 85 and B20 Bio Diesel Fuel (Contract #230) to Al Warren Oil Co., Inc. from July 6, 2025 through July 5, 2026. The SPC reserves the right to extend the contract for two additional one-year periods under the same terms and conditions as the original contract.

The SPC looks forward to another productive year working with Al Warren Oil. For questions or additional information, please visit [SPC Fuel Program](#), contact staff or Al Warren Oil Business Development Manager Arnie Berg, [aberg@alwarrenoil.com](mailto:aberg@alwarrenoil.com) or 630-484-4368 or Sales Representative Shaleen Okon, [sokon@alwarrenoil.com](mailto:sokon@alwarrenoil.com) or 312-881-9324. *Staff contact: Ellen Dayan*

### ***SPC Ford Vehicle Ordering Cut-Off Date Coming Soon***

As a reminder, the SPC has been notified by Currie Motors that the 2025 Ford Utility Interceptor (Contract #204) factory order cutoff date is Friday, June 13. Please note that the Ford Escape Hybrids (Contract #206) are sold out for model year 2025 as commodity shortages continue. With the current uncertainties in the global supply chain, this could be a harbinger of production issues for all vehicles for the coming year. For questions or additional information, please contact staff or Currie Motors Municipal Sales Manager Tom Sullivan, [tsullivan@curriemotors.com](mailto:tsullivan@curriemotors.com) or 815-412-3227. *Staff contact: Ellen Dayan*

### ***Get Your Copy of the SPC Spring Newsletter!***

Don't miss the [SPC Spring Newsletter](#) that features articles on the SPC Supplier Showcase and shines the spotlight on Graybar, the SPC Electrical Lighting, Data/Communication, Networking, Wireless, Security and Related MRO Supplies and Services provider (Contract #192). The newsletter also provides timely updates on the 2025 SPC Thermoplastic and Urethane Lane Marking Material and Labor contract extension (Contract #229) with Superior Road Marking/HighStar Traffic as well as reminders about SPC vehicles. The newsletter was sent last week to NWMC Mayors, Managers/Assistant Managers, Finance Directors, IT Directors, Public Works Directors, Purchasing Directors, Fire Chiefs and Police Chiefs, but anyone can subscribe at [SPC Newsletters](#). *Staff contact: Ellen Dayan*

### ***Apply Today for IDOT FY 2027 Highway Safety Funding***

The Illinois Department of Transportation (IDOT) has announced the [FY 2027 Local Highway Safety Improvement Program \(HSIP\)](#) call for projects. IDOT plans to allocate \$32.75 million to local agencies to support projects that reduce traffic fatalities and serious injuries, aligning with the national "moving toward zero" initiative.

This funding opportunity prioritizes projects addressing High Risk Rural Roads (HRRR) and Vulnerable Road Users (VRU), with a focus on systemic improvements like signage, pavement markings, and guardrail upgrades. Eligible projects can receive up to 90% federal funding support, with local agencies responsible for the remaining 10% match.

Local public agencies must submit detailed project information, including crash data, cost estimates, timelines, and narratives. Resources such as crash analysis tools and sample applications are available on [IDOT's HSIP website](#).

Applications are due by 5:00 p.m. on Friday, June 20. For additional guidance, applicants can contact Tim Peters, [Tim.Peters@illinois.gov](mailto:Tim.Peters@illinois.gov) for questions on safety data and eligibility or Melinda Kos, [Melinda.Kos@illinois.gov](mailto:Melinda.Kos@illinois.gov) for questions about the application process. *Staff contacts: Eric Czarnota, Brian Larson*

### ***Submit Projects for the Transportation Resilience Improvement Plan***

The Chicago Metropolitan Agency for Planning (CMAP) is soliciting transportation resilience projects to include in the [Transportation Resilience Improvement Plan \(TRIP\)](#) project list. The TRIP is intended to inform transportation planning and decision making. It will also position northeastern Illinois to better compete for federal investment opportunities, including the [Federal Highway Administration's \(FHWA\) Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation Discretionary Grant Program](#), which fund investments in increased transportation resilience to natural hazards.

To develop the TRIP, CMAP assessed the climate risks to, and vulnerability of, the transportation system. The [Risk-based Vulnerability Assessment](#) found that flooding poses the biggest threat, impacting all transportation infrastructure, service operations, and users. Extreme heat and severe storms impact service operations and active transportation users, also posing a threat to rail infrastructure, electrical service, and backup power. The [assessment data](#) is available on CMAP's Data Hub and as a [map](#) to help identify projects, inform project selection, and incorporate into local planning activities. If you have any questions please contact Project Manager Kate Evasic, [kevasic@cmap.illinois.gov](mailto:kevasic@cmap.illinois.gov) or Project Director Cassandra Bhat, [Cassandra.bhat@icf.com](mailto:Cassandra.bhat@icf.com). *Staff contacts: Eric Czarnota, Brian Larson*

### ***Cook County to Host Safety Action Plan Grant Workshop***

On Thursday, May 22 from 3:00 p.m. to 4:30 p.m., the Cook County Department of Transportation and Highways (DoTH) and Chicago Metropolitan Agency for Planning (CMAP) are hosting a [virtual grant workshop](#) on the draft Cook County Safety Action Plan. This workshop will prepare communities to apply for the [Safe Streets for All \(SS4A\) grant program](#), which closes Thursday, June 26, and how to reference the plan in support of SS4A applications.

Participants will learn about the draft plan's High Injury Network, risk analyses, safety improvement locations, and have the opportunity for questions and answers. Interested participants can [register online](#). For questions or additional information, please contact Joe Seymour, AICP, at [Joseph.Seymour@cookcountyil.gov](mailto:Joseph.Seymour@cookcountyil.gov). *Staff contacts: Eric Czarnota, Brian Larson*

### ***IDOT Seeks Traveler Feedback***

The Illinois Department of Transportation (IDOT), in partnership with the University of Illinois Springfield, has opened its annual Traveler Opinion Survey to the public, requesting feedback on the condition of the state's transportation system as well as IDOT's performance. Participants can complete the less than 10-minute survey by visiting <https://go.uis.edu/traveler2025>. Topics include commuting habits, Amtrak service, bicycle and pedestrian infrastructure, electric vehicles, highway maintenance, and more. The survey closes Friday, May 30. *Staff contacts: Eric Czarnota, Brian Larson*

### ***Newsy Items of the Week***

*Daily Herald:* [Are we going over the cliff? Lawmakers have just days to save Metra, Pace and CTA from massive cuts](#)

*Chicago Tribune:* [Tight fiscal picture, federal funding uncertainty complicate state budget talks](#)

*Chicago Tribune:* [Cook County property tax bills likely to be delayed](#)

*Crain's Chicago Business:* ['No funding without reform': A transit rescue plan is coming into focus](#)

### ***Meetings and Events***

*NWMC Health Directors Committee* will meet on Monday, May 19 at 2:00 p.m. at the *Arlington Heights Village Hall*.

*NWMC Legislative Committee* will meet on Wednesday, May 21 at 8:30 a.m. via videoconference.

*NWMC Transportation Committee* will meet on Thursday, May 22 at 8:30 a.m. at the NWMC office and via

videoconference.

*NWMC Executive Board* will meet on Wednesday, June 4 at 8:30 a.m. via videoconference.

*NWMC Annual Gala* will be held on Wednesday, June 11 at 6:00 p.m. at the Chicago Marriott Northwest in *Hoffman Estates*.

### ***NWMC Staff***

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